

**Agenda**  
**BIGGS UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**BOARD ROOM – 300 B Street**  
**December 5, 2018**  
**6:30 p.m. Closed Session**  
**7:00 p.m. Estimated Open Session**

District LCAP Goals

- ❖ Goal 1 – Quality Teachers, Materials and Facilities.
- ❖ Goal 2 – Raise Post High School Preparations, Including College and Career Readiness for all Students.
- ❖ Goal 3 – Create A Safe, Supportive and Welcoming School Climate To Enhance The Academic, Social and Emotional Environment For Student Success.
- ❖ Goal 4 – Design Programs and Activities to Address Diverse Student Academic Needs.
- ❖ Goal 5 – Create a Celebratory School Environment that Engages Staff, Students, Parents and the Community.

**OPEN SESSION**

- 1. CALL TO ORDER**
- 2. PLAQUE PRESENTATION – JENNI MEYER**
- 3. SWEARING-IN CEREMONY**
  - A. Swearing in of member Jonna Phillips
- 4. ROLL CALL**
- 5. PLEDGE OF ALLEGIANCE**
- 6. APPROVAL OF AGENDA**
- 7. APPROVAL OF MINUTES**
  - A. November 7, 2018

**CLOSED SESSION**

- 1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957**
- 2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957**
- 3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957**
- 4. Litigation; Pursuant to Government Code Section 54956.9**
- 5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)**

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the open session/regular meeting.

**RECONVENE TO OPEN SESSION**

- 1. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**
- 2. ACTION ITEM - ANNUAL ORGANIZATIONAL MEETING**
  - A. ELECTION OF OFFICERS

1. President - Any Board Member present may make nominations for the position of President of the Board, who shall be elected by the majority of the members present, voting by voice.

The President will assume office upon election and will conduct the election for Vice-President and Clerk and conduct the remainder of the meeting.

2. Vice President - The President shall ask for nominations for the positions of Vice President, who shall be elected by the majority of the members present, voting by voice.
3. Clerk - The President shall ask for nominations for the positions of Clerk, who shall be elected by the majority of the members present, voting by voice.
4. Establishment of Regular Meetings

The Board shall set the time and place of its regular meetings for 2019. The Board usually meets at 7:00 pm on the first Wednesday every month unless there is a holiday. There is a second meeting on the third Wednesday each month when necessary.

5. Selection of Board of Trustees Representatives

The Board shall select representatives and alternates in each of the following capacities.

- a) Representative to City Council

Megan Wilkinson was serving in this position.

- b) Representative to LCAP Committee

Megan Wilkinson was serving in this position.

- c) Representative to Biggs/Richvale Educational Foundation

America Navarro was serving in this position.

- d) Representatives to Negotiation Teams: Biggs Unified Teachers Association (BUTA) and California School Employees Association (CSEA)

Dennis Slusser was serving with BUTA and Kathryn Sheppard was serving with CSEA. Jenni Meyer was serving as the alternate for all representative positions.

6. Secretary to the Board

The District Superintendent shall be appointed to act as Secretary to the Board.

### **3. PARENT ASSOCIATIONS REPORTS**

### **4. STUDENT REPRESENTATIVE REPORT**

- A. ASB
- B. FFA

### **5. CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS**

### **6. PUBLIC COMMENT**

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

**7. REPORTS (Pursuant to the Brown Act: Gov. Code 854950 et.seq. - Reports are limited to announcements or brief descriptions of individual activities)**

- A. ELEMENTARY SCHOOL PRINCIPAL'S REPORT:
- B. M/O/T AND FOOD SERVICE REPORT:
- C. SUPERINTENDENT'S AND HIGH SCHOOL PRINCIPAL'S REPORT:
- D. BOARD MEMBER REPORTS:

**8. CONSENT AGENDA**

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Approve Inter-district Agreement Request(s) for the 2018-2019 school year
- B. Approve Purchase Orders and Vendor Warrants

**9. ACTION ITEMS**

- A. Add Additional Board Meeting in December
- B. Adopt Resolution 2018/2019 #5 Regarding Biggs Unified School District Declaring an Emergency Under Public Contract Code Sections 22035 and 22050
- C. Adopt Resolution 2018/2019 #6 Providing Board President Authority to Unilaterally Take Action on Behalf of the Governing Board to Aid Fire Recovery Efforts of the Biggs Unified Schools
- D. Adopt the Following New or Updated Board Policies (BP), Admin. Regulations (AR) and Exhibits (E):
  - BP 1100 - Community Relations – Communication with the Public - updated
  - BP 3290 - Business and Noninstructional Operations Gifts, Grants and Bequests - updated
  - AR 3320 - Business and Noninstructional Operations – Claims and Actions Against the District - added
  - AR 3460 - Business and Noninstructional Operations – Financial Reports and Accountability - updated
  - BP 4114 – Personnel –Transfers - updated
  - BP/AR 5144.1 - Students – Suspension and Expulsion/Due Process - updated
  - BP 6142.3 – Instruction – Civic Education – update
  - BP/AR 6112 – Instruction – Athletic Competition – update
  - BP/AR 6152.1 – Instruction – Placement in Mathematics Courses – update - BP & added - AR
  - BP 6170.1 – Instruction – Transitional Kindergarten – update
  - BP/AR 6178 – Instruction –Career Technical Education – update
  - BP 6190 – Instruction – Evaluation of the Instructional Program – update
  - BB 9110 – Board Bylaws – Terms of Office - updated
- E. Approve New Certificated Position of Elementary School Counselor for the 2018-2019 school year
- F. Approve Classified Salary Schedule Change to Meet Federal Minimum Wage Requirement

**10. PERSONNEL ACTION**

- A. Approve Hiring of Beth Chavez as a Substitute Teacher.

**11. INFORMATION ITEMS**

- A. LCAP Update
- B. Investment Treasurer's Report for October 31, 2017 from Butte County Treasurer
- C. January Board Meeting is being scheduled for January 9, 2019

## **12. FUTURE ITEMS FOR DISCUSSION**

## **13. ADJOURNMENT**

Notice to the Public: Please contact the Superintendent's Office at 868-1281 ext. 250 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.